

IT Governance Policy

SCG Chemicals Public Company Limited

The Board of Directors Meeting of SCG Chemicals Public Company Limited (“the Company”) No. 279 (15/2021) held on December 18, 2021 resolved to approve the first IT Governance Policy, and the Board Meeting No. 282 (3/2022) held on March 30, 2022 subsequently endorsed the continuous enforcement of this Policy upon the conversion of the Company into a public limited company.

Definitions

SCG Chemicals means SCG Chemicals Public Company Limited and its subsidiaries according to the consolidated financial statements of SCG Chemicals Public Company Limited.

Policy

The Board of Directors has adopted this Policy to emphasize on utilizing information technology system efficiently and safely by stating its e-policy as approved by the Chief Executive Officer and President or the IT Director or designated person including provision of security protection measures for computer and information system as follows:

1. Using computer and information technology of SCG Chemicals in accordance with the Computer-related Crime Act and other applicable laws;
2. Limiting assessment to insider information based on data classification to only relevant persons and disclosing to SCG Chemicals’s employees on necessity basis and informing the employees of the confidentiality and limitation of use of the information;
3. Not changing, copying, deleting or destroying information of SCG Chemicals and not disclosing information in the system of SCG Chemicals without permission from SCG Chemicals;
4. Regularly backing up all information related to SCG Chemical’s business operation and stored on user's computer or servers;
5. Implementing security system to prevent assessment and usage of information folder and confidential documents;
6. Using information technology system correctly according to permitted rights, keeping and not allowing other person using password to access the information technology system;
7. Not using information technology system to access or send information having content immoral, relating to gambling, affecting national security or violating other person’s rights;
8. Prohibiting outsiders to connect their computers or other devices from outside to SCG Chemicals’s network, or proceeding with approval request if necessary;
9. Properly authenticating remote access to SCG Chemicals’s network in accordance with Remote Access Standard;
10. Not violating or interfering with SCG Chemicals’s network or circumventing user authentication or security measurement including eavesdropping or intercepting information that are not permitted to access except assignment related to responsibilities;
11. Communicating through social media appropriately, accurately and truly as well as considering fairness to all stakeholders and not incurring damage to SCG Chemicals by strictly following brand communication guidance and social media policy as approved by the Chief Executive Officer and President;

12. Checking all Bring Your Own Device (BYOD) devices to ensure the free of unauthorized software, virus, malwares as well as updating Antivirus signature and Security patch of operating system on BYOD devices before allowing to access SCG Chemicals's network. Password must be defined for the use of such BYOD devices.

This Policy shall be effective from March 30, 2022 onwards.

Announced on April 4, 2022

-signed by-

(Mr. Chumpol NaLamlieng)
Chairman of the Board of Directors

Note:

The first amendment to this IT Governance Policy was made pursuant to the resolution of the Board of Directors Meeting No. 282 (3/2022) on March 30, 2022.